



ACCOUNT DATA QUESTIONNAIRE

DATE:
ACCOUNT NAME:
PROJECT:

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT OF MEASURE</u>
STORAGE DATA			
1	AVERAGE PALLET HEIGHT		INCHES
2	AVERAGE PALLET WEIGHT		LBS/PLT
3	AVERAGE CASES PER PALLET		CSS/PLT
4	AVERAGE INVENTORY IN # OF PALLETS		PLTS
5	AVERAGE INVENTORY IN # OF CASES		CSS/YR
6	AVERAGE INVENTORY IN # OF POUNDS		LBS
7	ANNUAL SHIPMENTS IN # OF PALLETS		PLS/YR
8	ANNUAL SHIPMENTS IN # OF CASES		CSS/YR
9	ANNUAL SHIPMENTS IN PROJECT WEIGHT		LBS/YR
10	INVENTORY TURNS PER YEAR (ANNUAL SHIPMENTS/AVERAGE MONTHLY INVENTORY)		URNS
11	AVERAGE PALLETS PER STACK (WITHOUT RACK)		HIGH
12	AVERAGE # OF LINE ITEMS STORED		LINES
13	PALLET FOOTPRINT-WIDTH		INCHES
14	PALLET FOOTPRINT-DEPTH		INCHES
15	ESTIMATED INVENTORY VALUE		DOLLARS
16	PREFERRED BILLING UNIT (Per Pallet, Per Case, Per Unit)		
17	ANY SPECIAL TEMPERATURE REQUIREMENTS? Description:	yes	no
18	ANY HAZARDOUS MATERIALS?	yes	no
19	HOW MANY PHYSICAL INVENTORIES DO YOU REQUIRE PER YEAR?		
20	DO YOU BENEFIT FROM CYCLE COUNTING?	yes	no
HANDLING DATA			
1	GENERAL INFORMATION		
A	ORDERS PROCESSED ANNUALLY		ORDERS
B	AVERAGE WEIGHT PER ORDER		LBS
C	AVERAGE PIECES PER ORDER		PCS
D	AVERAGE LINE ITEM PER ORDER		LINES
E	ORDER PROCESSING WINDOW (HRS IN ADVANCE)		HRS
F	AVERAGE ORDERS PER DAY-INBOUND RECEIPTS		ORDERS IN
G	AVERAGE ORDERS PER DAY-OUTBOUND SHIPMENTS		ORDERS OUT
H	AVERAGE FULL UNITS PER INBOUND (PALLET)		UNITS IN



I	AVERAGE FULL UNITS PER OUTBOUND (PALLET)		UNITS OUT
J	PERCENT PARCEL SHIPMENTS OUTBOUND		% PARCEL
K	PERCENT LTL SHIPMENTS OUTBOUND		% LTL
L	PERCENT TRUCKLOAD SHIPMENTS OUTBOUND		% TL
M	PICK AND PACK PERCENTAGE (OPEN CASE)		% P+P
N	CROSS DOCK SHIPMENTS (%)		% X-DOCK
O	IF CROSS DOCKING DOES INVENTORY MERGING APPLY? (MATCHING STORED GOODS WITH CROSS DOCK GOODS)		NO
P	HOW ARE ORDERS TRANSMITTED TO THE WAREHOUSE?		PHONE
			FAX
			EDI
			EMAIL
Q	ARE ORDERS GENERATED ON WAREHOUSE BILLS OR ON YOUR COMPANY'S BILLS FOR SHIPMENT TO CONSIGNEES?		WAREHOUSE BOL
R	HOW ARE SHIPMENT & RECEIPT CONFIRMATIONS SUBMITTED?		PHONE
			FAX
			EDI
			EMAIL
S	HOW ARE YOUR PRODUCTS ROTATED i.e. FIFO, DATE CODE, LOT CODE		INVENTORY ROTATION
T	YOUR COMPANIES POLICY REGARDING CUSTOMER RETURNS		
U	YOUR COMPANIES POLICY REGARDING WAREHOUSE DAMAGES		
2	INBOUND PROFILE		
A	% OF PALLETIZED INBOUND LOADS		%
B	# OF PALLETS PER INBOUND TRAILER/CAR		PER TL
C	% OF FLOOR LOADED INBOUND LOADS		%
D	# OF UNITS PER FLOOR STACKED TRAILER/CAR		PER TL
E	SPECIFIC INBOUND EQUIPMENT NEEDS:		
	CLAMPS - % OF INBOUND LOADS		%
	SLIP SHEETS - % OF INBOUND LOADS		%